

**UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF ILLINOIS  
SIXTH AMENDED GENERAL ORDER 20-0012**

**September 4, 2020**

**IN RE: CORONAVIRUS COVID-19 PUBLIC EMERGENCY**

Given the public health emergency arising from the COVID-19 pandemic, and consistent with guidance and orders from federal executive authorities, the State of Illinois, and local governments, it is hereby ORDERED:

General Order 20-0012 and its later amendments are vacated and superseded by this Sixth Amended General Order 20-0012.

**Suspension of Local Rules 5.2(f) and 5.3(b)**

1. The Court suspends Local Rule 5.2(f), which requires in many instances that paper courtesy copies of filings be delivered to the judge. No courtesy copies may be submitted for filings unless the parties receive case-specific requests for copies from the presiding judge.
2. The Court suspends Local Rule 5.3(b), which otherwise requires that all motions be noticed for presentment. **No motions may be noticed for in-person presentment;** the presiding judge will notify parties of the need, if any, for a hearing by electronic means or in-court proceeding.

**Email Filing Option for Pro Se Parties**

3. The Court suspends the prohibition against pro se parties emailing their filings to the Clerk's Office. The Court will accept filings from pro se litigants via email that comply with these requirements: (a) the filing must be in PDF format; (b) the filing must be signed s/ [filer's name] or bear a handwritten signature; (c) the email must be sent to [Temporary\\_E-Filing@ilnd.uscourts.gov](mailto:Temporary_E-Filing@ilnd.uscourts.gov); (d) the email must state the party's name, address, and phone number; (e) for existing cases, the email's subject line must read:

“Pro Se Filing [Insert Your Case Number]”, and for new cases, the email’s subject line must read: “Pro Se Filing in New Case”. E-mails that do not comply with these requirements will not be reviewed and will not be considered a proper filing.

**Suspension of Public Gatherings**

4. All public gatherings are suspended at both the Everett McKinley Dirksen U.S. Courthouse in Chicago and the Stanley J. Roszkowski U.S. Courthouse in Rockford, unless specifically authorized by the Chief Judge.

**Additional Provisions**

5. This Sixth Amended General Order does not affect the authority of judges to enter orders in any civil or criminal cases.
6. The Court will vacate, amend, or extend this Sixth Amended General Order no later than November 16, 2020.
7. The Clerk of Court shall distribute this Sixth Amended General Order by electronically posting the Order on the Court’s public website.

ENTER:

FOR THE COURT:



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Chief Judge

Dated at Chicago, Illinois this 4<sup>th</sup> day of September 2020